SPONSORSHIP FORM
INTERNATIONAL EXECUTIVE MEDIA AND TV WORKSHOP
USING SOCIAL MEDIA WORKSHOP
STRATEGIC MEDIA SKILLS WORKSHOP
THE CENTER FOR DEVELOPMENT COMMUNICATION

PERSONAL INFORMATION

Participants Name: _________________________________________________

(Last)                            (First)                           (Middle)

Nationality: _________________________________________________

Organization: _________________________________________________

Present Title: _________________________________________________

SPONSORING ORGANIZATION

Name of Sponsoring Agency or Project: _________________________________________________

Address:_________________________________________________

Telephone #: _________________________________________________

PER DIEM / ALLOWANCE

If the sponsoring agency pays a per diem allowance, the allowance will be paid by the sponsor directly to the participant.

VISA INFORMATION

The participant will be responsible to obtain all necessary travel and visa documents.

ACCEPTANCE

By signing and returning this sponsorship form, the agreement will constitute a binding contract between the parties.
PAYMENT AND FEES

The fees should be paid in one of the following ways

1) Bank transfer to Center for Development Communication. If you are interested in making your payment this way, then please send an e-mail to Salima Lamkinsi at slamkinsi@cendevcom.org. She will send you the bank transfer information.

2) Check in US Dollars made payable to: Center for Development Communication and mailed to: 10800 Gainsborough Road Potomac Maryland 20854 USA (please see schedule for payment deadlines).

CANCELLATION POLICY

100% of the tuition will be refunded up to two (2) weeks before the workshop begins. After two weeks, there will be no refund, unless cancellation was necessary due to exceptional circumstances.

Signature of Authorized Officer: ___________________________ Date: ___________________
Officer’s Name and Title: ________________________________________________
Address: ________________________________________________________________
Telephone #:_______________________ Fax #:_______________________

Please return the completed form and payment to:

Mr. Moncef M Bouhafa
The Center for Development Communication
10800 Gainsborough Road, Potomac, Maryland 20854
USA

Or fax the signed form to: 1-301-765-2218